

APPLICATION FOR EMPLOYMENT

PRIVATE AND CONFIDENTIAL

You are required to answer **ALL** questions on this form. Incomplete applications will not be entertained. Datas provided will be used background checks, payroll and filing records. Requests from Human Resources Department can be made should you decide to view all your datas being kept by the Company.

POSITION APPLIED FOR	
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1. PERSONAL PARTICULARS

NAME			CHINESE NAME (IF APPLICABLE)			
DATE OF BIRTH (dd/mm/yyyy)	ID CARD/PASSPORT NO.	COUNTRY OF ISSUE	SERVICE NUMBER/WARRANT CARD NO. (IF APPLICABLE)			
ID COLOR		NATIONALITY	HEIGHT (ft/inch)	WEIGHT (kg)		
PRESENT ADDRESS						
PERMANENT ADDRESS						
DRIVER'S LICENSE	CLASS DRIVER'S LICENSE			OWN TRANSPORT	RACE	RELIGION
YES NO	1 6	2 7	3 8	4 9	5 10	YES NO
MARRIAGE STATUS		NO. OF CHILDREN	SPOUSE'S NAME (IF MARRIED)			
Married Widow / Widower Divorce Single						
CONTACT PHONE NO.		EMAIL ADDRESS		BANK ACCOUNT:		BANK ACCOUNT NO.
(M) (H) (O) Others:				BIBD SCB BAIDURI Others:		

2. ACADEMIC QUALIFICATIONS (IN REVERSED CHRONOLOGICAL ORDER)

FROM (MTH/YR)	TO (MTH/YR)	SECONDARY/POST SECONDARY/UNIVERSITY	CERTIFICATE/DIPLOMA OR DEGREE (With Subjects and levels)

3. LANGUAGE PROFICIENCY

LANGUAGES	SPOKEN			WRITTEN		
	GOOD	FAIR	POOR	GOOD	FAIR	POOR
ENGLISH						
MALAY						
MANDARIN						
OTHERS						

4. PROFESSIONAL QUALIFICATIONS		
CERTIFICATE/DIPLOMA OR DEGREE (With Subjects and levels)	BODY OF ISSUE e.g Institute, Association	DATE OF ISSUE

5. WORKING EXPERIENCE (IN REVERSED CHRONOLOGICAL ORDER)				
FROM (MTH/YR)	TO (MTH/YR)	COMPANY/ORGANIZATION	POSITION / JOB TITLE	REASON(S) FOR LEAVING

6. EMERGENCY CONTACT (Person to be notified in case of emergency)	
NAME	NAME
ADDRESS	ADDRESS
RELATIONSHIP	RELATIONSHIP
CONTACT NO.	CONTACT NO.

7. PERSONAL REFEREES			
Kindly provide TWO referees who are not your relatives or direct families. Those acquainted with your work history are preferred (e.g immediate supervisors)			
NAME	OCCUPATION	NAME AND ADDRESS OF COMPANY	RELATIONSHIP

8. AVAILABILITY AND EXPECTED SALARY			
Current Salary	BND	<input style="width: 90%;" type="text"/>	(monthly) BND <input style="width: 90%;" type="text"/> (Annually)
Expected Salary	BND	<input style="width: 90%;" type="text"/>	Earliest Date Available <input style="width: 90%;" type="text"/>

9. OTHERS			
Have you worked in any Aegis/S3 Group of Companies previously?			
NO	YES	COMPANY <input style="width: 95%;" type="text"/>	POSITION <input style="width: 95%;" type="text"/>
		DATE JOINED <input style="width: 95%;" type="text"/>	DATE RESIGNED <input style="width: 95%;" type="text"/>
Do you have family members, relatives or contacts working in any Aegis/S3 Group of Companies?			
NO	YES	NAME <input style="width: 95%;" type="text"/>	RELATIONSHIP <input style="width: 95%;" type="text"/>
		COMPANY <input style="width: 95%;" type="text"/>	POSITION <input style="width: 95%;" type="text"/>
Have you ever been found guilty of an offence in a court of law, in and outside of Brunei Darussalam?			
NO	YES (please state details) <input style="width: 95%;" type="text"/>		
Do you agree to reference being made forthwith to your recent employer(s). (No such reference will be made without your permission).			
	NO	YES	

10. SUPPLEMENTARY INFORMATION

Other particulars which in your opinion, have a bearing on your application

11. DECLARATION

I declare that the information given above is true and accurate to the best of my knowledge and belief. I understand that any false information given by me may render me liable to dismissal if employed by the Company.

I hereby authorize you to obtain information on me from all my employers and schools, and the persons named by me as reference. I hereby release all such employers, schools and individuals from any liability for any damage whatsoever resulting from giving such information in good faith.

APPLICANT SIGNATURE

Insert your E-signature here

DATE